



Row Nova Scotia  
5516 Spring Garden Road, 4<sup>th</sup> Floor  
Halifax, NS B3J 1G6

Job Title: Technical Director  
Anticipated Start Date: May 23<sup>rd</sup>, 2023  
Employment: Part Time (18.75 hours per week)  
Anticipated Salary: \$21,875  
Deadline to Apply: May 3<sup>rd</sup>, 2023

#### **Job Overview:**

The role of the Row Nova Scotia (Row NS) Technical Director will be to work closely with the Row NS Provincial Coach, Administrative Staff, and Board of Directors to assist in the development of rowing in Nova Scotia, including competitive rowing that will continue to make Nova Scotia successful on the National and International stages. The Technical Director will be chiefly responsible for interacting with the member clubs of Row NS to increase the base of competitive rowers, to increase the number of rowers participating in rowing across Nova Scotia, and developing the quality and capacity of coaches through coach identification, professional development, and NCCP training and certifications. The work that the Technical Director will undertake will be in accordance with the results from the Sport Development Tool funding model developed by Sport Nova Scotia, Canadian Sport Institute Atlantic, and the Province of Nova Scotia. The Technical Director will play a large role in helping Row NS increase scores in the Participation, Coaching and Officiating, and Excellence pillars of the Sport Development Tool.

#### **Responsibilities:**

The Technical Director will be responsible for the following areas.

Coaching and Officiating (60% time allocation):

- Manage the Every Coach Certified program.
- Manage the tracking and implementation of Safe Sport, including coordinating with Rowing Canada Aviron and the Province of Nova Scotia through the Sideline Learning Platform.
- Track and support coaches through education and certification.
- Create professional development (PD) opportunities for existing coaches.
- Import Master Learning Facilitators to educate Coach Developers from existing ranks; and
- Create and implement a strategic pathway for umpire recruitment and development.
- Work with the NS Umpire Clinician and the RCA Umpires' Committee to provide more educational opportunities to umpires in Nova Scotia.
- Other duties as assigned

Participation (30% time allocation):

- Work closely with member clubs to ensure sustainable membership growth.
- Reach into non-rowing (but parallel) communities to create strategic partnerships.
- Create partnerships with existing sport organizations to remove barriers of participating in rowing (eg. swimming clubs, lifesaving organizations).
- Improve our alignment with the RCA long term athlete development (LTAD) model and create increased awareness across the province for coaches, rowers, and parents; and
- Continue work on new and current initiatives within rowing (eg. coastal rowing, indoor rowing, high school rowing, university rowing, masters rowing, programs targeting underrepresented populations) to make rowing more accessible in new populations and regions of Nova Scotia.
- Other duties as assigned



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Excellence (10% time allocation):

- Assist Provincial Coach with HP camps.
- Assist with Talent Identification of athletes.
- Other duties as assigned

**Qualifications:**

- Undergraduate University degree preferred;
- Excellent administrative and organizational skills, written and oral communication abilities, and strong interpersonal skills;
- Ability to prioritize, multi-task, and meet deadlines;
- Proven capacity to develop and manage major projects to successful and timely completion;
- At least three years experience in rowing, preferably with high performance sport in an organizational context;
- A proven track record of planning, implementing, and organizing coach development;
- Proven experience working with rowing clubs or non-profit groups;
- A minimum of NCCP Learn to Row trained and a plan to acquire further NCCP rowing-specific training in the next year;
- Clean Criminal Record Check and Vulnerable Sector Check;
- Current First Aid and CPR certificate or plan to acquire this in next three months;
- Experience working with athletes, coaches, and board of directors in the past; and
- Trained or certified as a NCCP Coach Developer (preferred).

Interested applicants should send a resume and cover letter to [rowing@rowns.ca](mailto:rowing@rowns.ca) no later than **Wednesday, May 3<sup>rd</sup>, 2023** at midnight.