

Row NS has introduced a new board position, Vice President. The intention of this position is to support the development of rowing in Nova Scotia and the row NS Board by working on internal operations, working with staff members, and board committees. The position will work alongside the President of Row NS to support strategic decisions and direction to support recreational and high-performance rowing in the province.

The positions have been delineated to reflect the importance of each role, and understand the volunteer nature of each position and acknowledge the time commitment required for each. The goal is to work together to provide support and strategic direction for volunteers, coaches, athletes, staff, and umpires to continue to develop rowing in Nova Scotia.

President:

Board	<ul style="list-style-type: none"> • Work with secretary to prepare agenda for meetings • Prepare a report for each meeting • Oversee/support board members in their projects – more communication than you might think • Prepare for AGM (reports + recruit new board members)
Provincial Advisory Committee	<ul style="list-style-type: none"> • Attend the annual conference and the attendant PAC meetings • Attend the annual in-person PAC meeting • Attend PAC meetings
CSCA	<ul style="list-style-type: none"> • Regularly review terms of partnership agreement • Keep good records of communications • Work with HP committee around annual NSPPI review
RCA	<ul style="list-style-type: none"> • Liaise with RCA regularly around a number of national initiatives (Safe Sport, coaching, officiating, indoor, etc.) • Represent Row NS on committees and at National events
Sport NS	<ul style="list-style-type: none"> • Work in partnership with Sport NS on administrative function to support rowing in NS • Develop annual outcomes and work in partnership with Pillar Leads to ensure outcomes are met
Staff	<ul style="list-style-type: none"> • Maintain good and regular communication with administrative consultant • Support Technical Director • Support Provincial Coach
Financial	<ul style="list-style-type: none"> • Liaise regularly with treasurer to ensure books are in order • Ensure you have an up-to-date idea of balances, etc.
Miscellaneous	<ul style="list-style-type: none"> • Select annual recipient of President’s Award • Seek out granting opportunities with admin consultant; help prepare grant applications



Row Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, NS B3J 1G6

Vice President:

Committees	<ul style="list-style-type: none">• Encourage and enable subcommittees to meet regularly and create their own agendas that complement the board's larger vision• Empower subcommittee members to take on projects• Review committee structure, policies, procedures and develop achievable outcomes and support the goals of the committee and rowing in NS• Work with Committee leads to ensure they're prepared to report back at board meetings
Events	<ul style="list-style-type: none">• Work with Sport NS to develop a reasonable regatta and ergometer schedule• Attend events where possible• Support the Regatta Committee in administrative function
Clubs	<ul style="list-style-type: none">• Ensure clubs receive comms around important events and updates• Meet with Club Presidents and support on board function/guidance where necessary
High Performance	<ul style="list-style-type: none">• Ensure HP committee meets regularly• Work with HP committee to set targets• Help ensure healthy environment for athletes• Work to provide financial support for team